



## Introduction

Welcome to your periodic email with an attached training short(s).

These training shorts can improve safe work habits, productivity, and morale. The shorts cover a wide variety of work-related subjects to assist your organization in preventing injuries.

Interested in more? Contact Bridgett Purpich to see how we can help your business reduce losses, create a pro-active safety culture, and drive down the cost of doing business.

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## This Week's Training Shorts

### **Forklift Safety - Preparation - English**

A training short explaining basic safety principles for the preparation of forklifts.

[Forklift Safety - Preparation - English](#)

### **Forklift Safety - Preparation - Spanish**

A training short explaining basic safety principles for the preparation of forklifts.

[Forklift Safety - Preparation - Spanish](#)

## Training Track Review



Interested in using the Training Track application and ready to get started? Attend this training to learn how to get started and the ins and outs of Training Track.

You'll learn about:

- Online training resources
- Scheduling training and training notifications
- Setup of offline trainings, course frequencies, and auto-scheduling
- Viewing training history and completed trainings
- Creating custom reports and running default reports

Upcoming available date(s):

Wednesday, July 19 at 10:00 AM PDT

[Click to Register](#)

COI Track Review



COI Track streamlines certificate of insurance management to ensure you minimize risk by maintaining up-to-date vendor records. Avoid the liability from uninsured or under-insured vendors, contractors, suppliers or tenants. Attend the upcoming training to learn more.

You'll learn about:

- Setting up minimum insurance requirements to compare against your received certificates
- Creating mailing templates and workflows to contact vendors and initiating the workflows
- Adding certificates using the short or long form
- Viewing reports like expired and invalid certificates

Upcoming available date(s):

Wednesday, July 26 at 10:00 AM PDT

[Click to Register](#)

**Risk Management Center**



### Risk Management Platform

Use a complete solution to reduce risk and maintain compliance. [View a video](#)



### Risk Management Library®

Access a bilingual database of risk management resources. [View a video](#)



### Incident Track®

Help prevent near-misses, injuries, and accidents while staying compliant. [View a video](#)



### Audit Track®

Create audits, surveys, questionnaires, and self-assessments. [View a video](#)



### Training Track™

Maintain training documentation and automate the employee training process. [View a video](#)



### SDS Track®

Compile your safety data sheets and achieve GHS compliance. [View a video](#)



### BBS Track®

Build job hazard analyses and conduct safety observations. [View a video](#)



### Job Description Track®

Create job descriptions and return-to-work programs. [View a video](#)



### COI Track®

Manage certificates of insurance and avoid liability. [View a video](#)

Training webinars are available! →

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For more information, contact  
Knight Insurance Group  
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Click [here](#) to opt out of future periodic emails.

NOTE: Do not reply to this email.

Please contact Knight Insurance Group .